

Data Protection Act 1998

West Dorset District Council (the Data Controller) will use and manage the personal information supplied on this form for the purposes of processing your application. All personal data about you that is held for these purposes is treated in confidence and will not be disclosed to any third party outside of the Council.

The above Act gives you the right to see your personal information that we hold about you. For further details contact the Council's Corporate Data Protection Officer, IMS Division, Stratton House, 58/60 High West Street, Dorchester DT1 1UZ or ask for an information leaflet at any of the Council's reception desks.

Please complete the following: I would like to apply for financial assistance from the Small Grants for Sport fund. All the information supplied is accurate to the best of my knowledge. I understand that submission of this form does not mean that a grant will be awarded automatically. I understand that details of my application will be available for public inspection.

Signature:

Official position:

Date:

Please check that you have enclosed the following additional information, we need this to enable us to process your application:

- | | |
|--|--------------------------|
| The last two years' audited accounts (bank statements if a new club) | <input type="checkbox"/> |
| Supporting letter from local Town/Parish Council | <input type="checkbox"/> |
| Copy of clubs constitution | <input type="checkbox"/> |
| Price lists or estimates | <input type="checkbox"/> |
| Reference from club or organisation (applications from individuals only) | <input type="checkbox"/> |

Send completed forms to the address below:

Sports Development Unit, Leisure and Tourism Division, West Dorset District Council, Stratton House, 58/60 High West Street, Dorchester, Dorset DT1 1UZ

Tel: 01305 252263
Fax: 01305 257039
Email: leisure@westdorset-dc.gov.uk
Website: www.westdorset-dc.gov.uk



Sports Development Small Grants for Sports

This grant scheme is for organisations and individuals who provide sports opportunities for people living in West Dorset. The scheme's aim is to help the District Council meet strategic objectives by providing support to voluntary and other organisations.

Applicants must demonstrate that their project will meet one or more of the following outcomes:

- Start up new clubs or junior sections within existing clubs.
- Introduce mini versions of traditional sports (particularly football and rugby) and encourage girls to participate.
- More volunteers taking coaching and first aid qualifications.
- Benefit young people, elderly people, people on low incomes or people living in rural areas and particularly women & disabled people who are generally under represented in terms of sports participation.
- Benefit people living in one of the 'sports action zones' (all six towns plus Broadmayne/West Knighton, Burton Bradstock, Charminster, Crossways, Maiden Newton, Puddletown, Thornecombe, Thornford and Yetminster).

Who can apply?

Individuals or organisations provided that:
They will operate within the West Dorset District Council Area and for the benefit of people who live there.
The project/event has not taken place.
The project/event is not for profit.
The applicant has not made an application to this scheme in the same financial year.
The event/project covers a sport defined as such by Sport England.

How much funding is available?

Grants of £50 to £250 are available.
Applicants are encouraged to raise partnership funding (funding guides and advice available on request).

What is eligible for funding?

Start up costs for sports clubs.
Governing body training course fees, first aid, safety and grounds maintenance course fees.
Taster sessions/coaching days by voluntary sector clubs.

How does the application process work?

Complete the application form and send to the Sports Development Unit with the additional information (see checklist at the end of form).

A group of sports officers will meet once a month to consider the applications.

All applicants will be notified of the decision.

What happens if the grant is approved?

Applicants will be notified of the decision.

Grants are usually claimed after the project or event has taken place.

Copies of receipts or invoices need to be sent when claiming the grant.

APPLICATION FORM

About the applicant *(Please use additional sheets if required)*

Name of person making the application:

Position within the organisation:

Address of person making the application:.....

.....

Tel: Fax:

Email:

Name of organisation/club:

Address of organisation (if different from above):

.....

Tel: Fax:

Email:

What type or organisation is this:

Current Activity

Describe your current activity, history and the aims and objectives of the organisation:

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Membership or participant numbers:

Adult male: Adult female:

Junior male: Junior female:

About the project

Describe the project or activity that will take place if you receive a grant:

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What is the aim of the project:

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How will it benefit people living in West Dorset:

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Please estimate the expenditure for the project

Description	Amount
Total	

Please state how you propose to finance the project

Description	Agreed (Y or N)	Amount
Total		

What is the total amount requested from the Small Grants for Sports fund?

Please turn to back page