

Funding for Individuals

Sports Development Grant

Leisure Services, in partnership with Poole Sports Council, support initiatives which create opportunities for the community to participate in sport, from grassroots through to excellence.

Funding is available to individuals a maximum of once every 3 years. Officers of both the Borough of Poole and Poole Sports Council are involved in processing the applications. Grants are awarded in line with Poole's Leisure Strategy and are up to a maximum of £250.

Applications can be submitted all year round.





Criteria

Individuals will only be considered if:

1. They are a resident within the Borough of Poole or the applicant is a permanent resident within the Borough of Poole boundaries but is temporarily living outside for the purpose of full-time education.
2. The sport that the applicant participates in should preferably be recognised by Sport England and ideally an Olympic Sport.
3. The applicant or their club should be affiliated to the National Governing Body.
4. The applicant can demonstrate a high level of attainment, or possesses the potential to develop in their performance and whose success is likely to encourage others.
5. The applicant's personal circumstances must show a need for financial support in order to develop.
6. The application is up to a maximum of £250.

Eligibility Criteria approved by Executive Committee 29 08 01



What you can apply for

1. Receiving coaching and /or training.
2. Competition entry fees.
3. Purchase of specific specialist equipment.
4. Transport and accommodation expenses for training and competitions.
5. To obtain formal coaching qualifications, that will be used in a voluntary capacity. Awards made will cover expenses related to badges, accommodation and travel in obtaining those qualifications. (Eligibility criteria approved by Grants Panel 12 01 09)

Grants will **NOT** be awarded for the hire of facilities. The activity for which grant-aid is being sought must not commence prior to the submission of the application and decision on the award.

Supporting Documentation

The application form must be completed in **full and the following supporting documentation must accompany the application:**

1. Proof of residency within the Borough of Poole.
2. Proof of achievements in the sport for which grant-aid is being sought.
3. Quotes for equipment – where applicable.



What must you do in return for grant aid?

1. All grant recipients will be required to complete a monitoring form within 12 months of receiving the grant.
2. Individuals are asked to acknowledge the contribution from the Borough of Poole and Poole Sports Council in any publications.
3. A member/officer of the Borough of Poole may wish to visit you in training or in competition, for which you have received financial support.

How to apply

1. Discuss your ideas with the Recreation Development Officer.
2. Complete an application form and provide the appropriate supporting documentation.
3. If you have any queries, speak to the same officer you initially contacted.
4. Your application will be acknowledged.
5. If further information is required, you or your referees, may be contacted.
6. We will endeavour to consider applications at the next scheduled meeting of Poole Sports Council (up to 8 weeks). Applications will not be considered between June and September.
7. Once a decision has been made you will be notified by letter and if successful, you will receive the funds by cheque (usually within 3 weeks).
8. The decision of the committee is final and replicated applications, for the same purpose, will **NOT** be considered.

Assessment of your application

All applications will be assessed on an individual basis and judged on their own merit.

You should not have committed to the scheme or project for which financial assistance is sought (e.g. by purchase, contract, or other binding agreement) before your application is considered. The only exception will be if written consent has been obtained from the Borough of Poole.

Attention will be paid to achievement records, plans and aspirations, objectives and developmental targets.

The amount of self-help you are able to demonstrate, could help your application be successful.

Individuals may only apply for a grant once every three years.

If your club applies for a grant, individuals from the same club may **NOT** also apply for a grant for the same project activity.

You may **NOT** apply for a grant for the same project/activity from another department of the Borough of Poole.

Please complete the form in full and in **BLOCK CAPITALS**.

Full Name:

Permanent Address:

Postcode:

Telephone: Mobile: Email:

Date of Birth: Age:

Which Sport do you participate in?

Are you a member of a sports club? Yes No

Name of Club:

Name of Coach at Club:

Address of Club:

Postcode:

Contact Number: Email:

Are you a member of a **regional** training squad/team? Yes No

Are you a member of a **national** training squad/team? Yes No

If yes, what is your current ranking?

Name of head coach on training squad/team(if applicable):

Address:

Postcode:

Contact Number: Email:

How many training sessions on average do you attend each week?

How many competitions do you have coming up in the next 12 months?

Please give details of your most significant competition results over the last 12 months.
Please list the events/results in chronological order:

Date	Event	Level (regional, county, country)	Results

What do you hope to achieve in the next 3 years? Please bullet point your top 3 priorities:

- 1)
- 2)
- 3)

How much grant are you applying for? £ (max of £250)

Please provide a breakdown of what the grant is for (ensure you send in supporting documents and you are advised that proof of spending will be required after the grant is issued):

Items/Areas	Tick applicable items	Amount
Coaching fees		
Specialist Equipment*		
Tournaments/Competitions		
Travel/Accommodation		
To obtain formal coaching qualifications**		
Other		

* Please provide 2 estimates/quotes

** If you are successful with your application, you will be asked to provide proof that you have used your qualifications to benefit your club, in a voluntary capacity.

Information in support of your application (e.g. Financial need, eligible for competition, Increased coaching costs):

Have you applied for funding from any other sources: Yes No

If yes, please include details and any supporting documentation:

Source	Amount	Applied for/given

DECLARATION I, the undersigned, certify that I have read and understood the guidelines and criteria of the grant. I accept that any grant awarded will be used solely for the purpose outlined in this application. The Borough of Poole reserves the right to withhold payment of the whole, or part of, the grant or require repayment of the grant, where the conditions of the award have not been complied with or where information given is subsequently discovered to be false or inaccurate.

Name of applicant: Signature:

Name parent/guardian (if the applicant is under 16):

Signature: Date:

SUPPORTING DECLARATION This section of the application form must be completed either by an officer of your Governing Body of Sport to whom you are affiliated or, if this is not possible, the appropriate member of Poole Sports Council. An application received without this section completed will **NOT** be considered for funding.

I declare that is known to me and that the details in this application are correct. I support the application for the following reasons:

Name of Governing Body:

Name of Governing Body Officer:

Contact Telephone:

Email:

Signature:

Date:

If your application is successful, please state who the cheque should be made payable to, and where to send it (if different from the applicant's details):

Payee:

Address:

Postcode:

Please tell us how you found out about this funding.

Council Officer Sports Club Other (please specify)

Thank you for completing your application form. Please submit this, together with the documentation listed below, to the Recreation Development Officer (see address below)

- Proof of residency within the Borough of Poole.
- Proof of achievements in the sport for which grant-aid is being sought.
- Quotes for equipment (only where applicable).

Failure to submit all of the documentation may lead to your application being rejected or delayed.

**Recreation Development Officer,
Borough of Poole Leisure Services,
30-32 Northmead Drive,
Creekmoor, Poole, BH17 7RP
Tel: 01202 261306
Email: leisure@poole.gov.uk**

